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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 28 May 1953

FROM : Chief, Coordination and Requirements Staff, LO

SUBJECT: Weekly Report Covering the Period from 21 through 27 May 1953

1. General

25X1A1a

a. Shopping List (continued) The shopping list of approximately [REDACTED] has been integrated with requirements buildup on a preliminary Table of Organization, Equipment and Allowances developed by PM Staff for guerrilla type operations. This, together with a substantial drop in the overall Agency troop strength program and the set back of certain heavy items resulted in a cut-back of the shopping list to approximately [REDACTED] DD/P-Admin. is making the presentation to higher authority requesting funds therefor.

25X1A1a

b. Materiel Reference Manual (continued) The Foreword, Index and Glossary have been reproduced. This, together with approximately 50 line items, plus the ammunition section, will comprise the first portion of the Materiel Reference Manual. Distribution to area divisions and staffs, both in ZI and overseas, is expected this week. Additional items will be distributed in groups as they are prepared and reproduced. These should be distributed in intervals of three week periods until a total of approximately 1,500 items have been covered.

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25X1A1a

c. [REDACTED] Requisition (continued) The NEA requisitions of approximately [REDACTED] has been reviewed and forwarded to Supply Division for supply action. This requisition was originally cut back in the ordnance category by the NEA Division by reason of FY 1953 fund limitations. However, because of latest price reductions, surpluses resulting from overall decrease in the Agency PM troop strength program and issues out of FY 1952 Contingency Materiel Reserve, the NEA Division reinstated the above cut-backs into FY 1953 funding and amended the requisitions accordingly. Consequently, the FY 1954 budget is being reduced proportionately. Approximately [REDACTED] will be issued against this requisition out of stock without replacement. Project [REDACTED] however, will be charged with the total of all materiel issued to it.

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25X1A2g

d. Master IBM Supply and Requirements Deck (new) The Requirements Section in coordination with the Supply Division and FE/LOG is preparing the preliminary working decks of IBM cards, covering approximately 15,000 items. These decks will be firm as to nomenclature and FIIN numbers and will be used both in ZI and FE

overseas in the FE stock control, requirements forecasting and procurement. The preliminary completion date has been set as 15 June 1953 and FE/Stock Control, [REDACTED] has been advised accordingly. 25X1A6a

2. Projects and Studies in Process

25X1A6a

a. [REDACTED] (continued) Participated in a series of discussions relative to construction requirements that have been submitted from the field.

b. Logistical and Operational Planning Manual (continued) A staff study, relative to providing basic reference data, is being circulated to the divisions of the Logistics Office for concurrence before forwarding to the Chief of Logistics.

25X1A6a

S.I. c. Ammunition at [REDACTED] Station has been requested to furnish Headquarters a list of items being returned for processing.

25X1C15a

P.S. e. Logistical Review of Operational Plans (new) A meeting was called by DD/P-Admin., attended by Coordination and Requirements Staff and divisions' logistics personnel. Instructions were issued to the effect that the area coordinators would review the logistical feasibility of PM operational plans to the extent necessary to approve or recommend changes to meet budgetary and PRC requirements. All coordinators are at present reviewing these plans, and progress is being made to meet the 1 June 1953 deadline for approval or disapproval.

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3. Other Items of Interest

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a. Regulation [REDACTED] (continued) Agency Regulation [REDACTED] "Logistical Assistance", has been prepared.

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c. SR

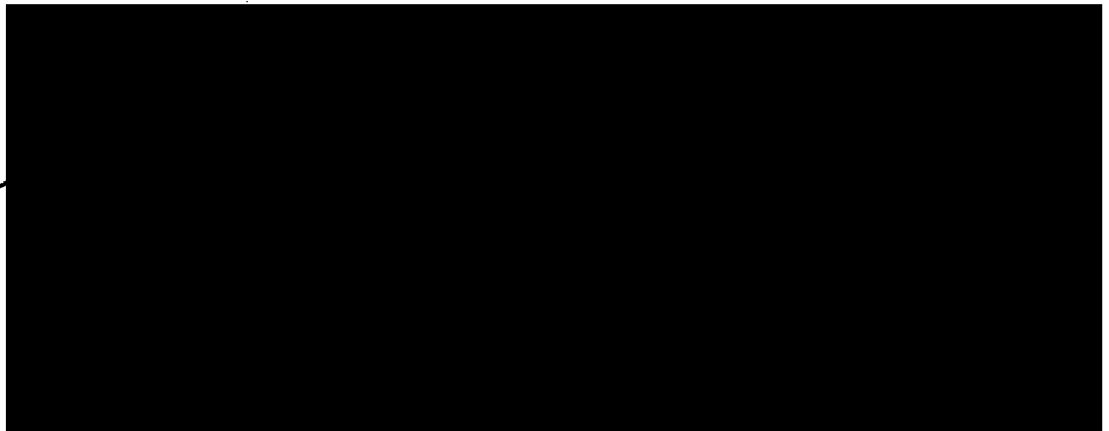
Card, why?
A request from the SR Division for information concerning a training site in the northeastern section of the U.S. has been returned to DD/P-Admin. for cancellation.

d. EE

Card, what was meeting?
Arranged a meeting for the purpose of review of modified drawings and specifications for [REDACTED] Prepared reply to Contract Branch, PD, via TSL/TSS, regarding the results of the review of the drawings made by representatives from EE and SE Divisions and AMD/PM Staff.

25X1C10b

25X1C9c



i. SE

(1) Necessary action has been taken to obtain certain R & D items from Station [REDACTED] for a demonstration to be held at [REDACTED] by the Division.

(2) The Division has shown considerable interest in [REDACTED] and will place a requirement for approximately 2,000 of these items if the other divisions will also place orders, in order that an economical order can be placed by the Procurement Division.

25X1A6a

25X1C10b

Card, who was at fault?
g. WE

Investigated a complaint from the Division that notification of impending shipment was not received in the field. Discussed the matter with the Transportation Division, and it appeared that changes had been made in dates on shipping documents; however, it could not be determined whether the WE Division or Transportation Division was responsible.

h. Office of Communications and Priorities

(1) Assisted the Office of Communications in arranging shipments to the Far East area. All cargoes not shipped have had letters written to the [REDACTED] Transportation Division is waiting for the [REDACTED] to give instructions as to when cargoes can go forward.

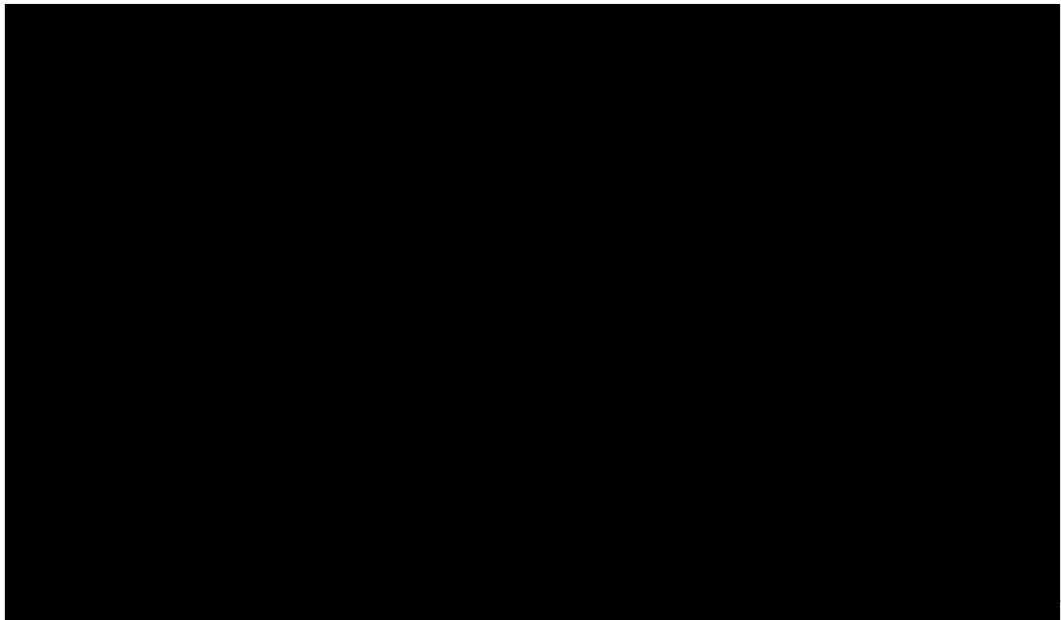
(2) Two (2) cases for priorities assistance were processed, one of which had to be coordinated with the Munitions Board.

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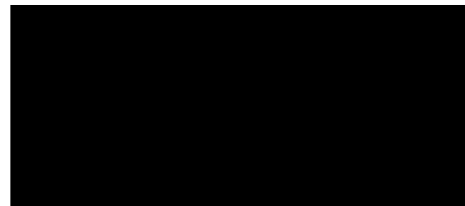


k. Information from Supply Division

The Logistics Analysis Section has placed a requirement on the Supply Division for the following information on a reoccurring basis. This information is to be used to analyze and determine the status of the Agency's Logistics Program.

- (1) Inventories
- (2) Requisitions placed
- (3) Funds obligated
- (4) Materiel received
- (5) Issues

25X1A9a



LO/CR/WHM:jkj (28 May 1953)

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